

Knocknacarra Educate Together NS
Board of Management Meeting
7th September 2017, 20.00

Present: Louise Shields (chairperson and patron nominee), Maggie Hall (patron nominee), Lynn Morgans (female parent nominee nominee), Elaine Keane (community nominee), Paul Adams (community nominee), Áine Ní Chuinneagáin (teacher nominee) and Matt Wallen (principal and secretary)

Apologies: Waqas Khawaja (male parent nominee)

Louise chaired the meeting.

June Minutes

The minutes from June were agreed.

Principal's Report

Enrolment

- There are currently 103 pupils enrolled.
- It is likely that one more child will enrol in Senior Infants before the end of the month.

Staffing

- Margaret Wright was appointed as a permanent member of staff. Eileen Duffy was appointed to the developing post.
- Our SNA allocation remained the same.
- As a developing school, we will be granted an additional 3 hours support teaching per week in addition to our current allocation. This will be sanctioned at the end of October but "back-dated" to the beginning of the year.
- Eileen is a shared teacher based in our school but working in Barna NS in the mornings.
- A rota for supervision has been agreed.

Attendance

- The attendance is good. We are awaiting letters from other schools in order to remove past pupils from our roll book, which has skewed the attendance percentage.

Building Concerns

- A serious leak reappeared from the pipes above one of the ground floor toilets. It appears to be repaired again.
- The car park is extremely crowded. It might be beneficial to ask the PTA to investigate carpooling and "walking bus" options.
- No further update from the Department has been received regarding where or when we will be relocating. The contact person is away until Tuesday.
- Our current premises had a fire safety cert completed before we occupied it. If we do move into Gaelscoil Mhic Amhlaigh, we will arrange for the fire safety officer to visit that school and give a list of requirements to bring it up to code to the Department.

Curriculum

- This year the staff will write the ICT Cross-Curricular and Learn Together curriculum plan. In Spring, work will begin on the SESE (History, Geography and Science plan).

Policies

- A revised policy on Health and Safety is ready for ratification in September.

Misc. Events/Information

- A Breakfast Club has been started and open to all children enrolled in the school beginning at 8.00.
- A number of new afterschool clubs will begin next week. Interest is high for all activities. New clubs for athletics and GAA skills are being offered.
- The staff, including teachers and SNAs, will be choosing personal professional development goals for the year as part of their additional hours.

Signature

Date

Financial Report

The budget has been set out for the year.

PTA Report

After the PTA AGM and when officers are chosen, the Board will invite the PTA for a joint meeting, most likely in November.

Building Update

No new information has been provided by the Department. Louise will make contact with the Department to enquire again what is planned.

Health and Safety Policy

The revised policy was ratified.

Signature

Date